

## Darden Center for Global Initiatives Communications and Research Intern

[Darden's Center for Global Initiatives \(CGI\)](#) enhances global business education at Darden and expands the School's visibility and influence around the world through its academic and student life programming, and global partnerships and network.

The Communications Intern will work closely with CGI staff to do research, conduct interviews, and write stories for the CGI blog, [Global Voices at Darden](#). The intern will receive a by-line for each of his or her stories posted. The intern will also research and gather data for various CGI initiatives, such as benchmarking projects, providing briefing documents, updating maps and other work that aligns with CGI needs and the intern's interests.

### Critical Activities:

-Following up on leads for blog postings and writing stories will be the primary activity in this internship. Example posts from past interns include:

- [Darden Alumnus Launches Kyrgyz Leaders Academy](#)
- [Darden Student Interns with Accenture on Clean Water Project in Ghana](#)
- [Bonnie Xu Shares Thoughts on Darden's Global Academic Programs](#)
- [Darden Student Shares Experiences on Exchange, Global Business Experience, and Consulting Project](#)

-Assisting with gathering data, compiling stories, and editing various documents and newsletters

-Helping to manage the CGI photo library

-Updating existing documents and publications

-Conducting research, compiling data, writing briefings, organizing information, and other projects as assigned

### Desired Skillset:

-Well-developed written and verbal communication abilities, journalism experience a plus

-Professional attitude, including reliability, ownership of projects, and ability to organize multiple assignments

-Detail-oriented and ability to use a style guide to edit accurately

-An interest in higher education, particularly global activities

### Professional Development:

The intern will have opportunities to develop and sharpen skills in data collection, writing, and using MS Office Suite. This position will also afford the intern the occasion to work closely with CGI staff on various international communication projects. The responsibilities within this internship position will prepare the intern for a variety of positions including journalism, communications, marketing, and will also allow the intern to create a portfolio of work to share with potential employers.

This internship will require approximately 10 hours per week during the remainder of Fall 2017 and/or Spring 2018. Some weeks may be busier and include more events or activities than others, so flexibility is appreciated, but the internship supervisor is happy to work with intern's schedule.

This opportunity is unpaid, however the **intern must receive academic credit** for their work through their department, school, or by enrolling in [UNST 2820](#), a one credit professional development course. Necessary support will be provided to fulfill academic credit requirements by the intern supervisor.

Please send resume, cover letter, and journalistic-style writing sample to Katherine Beach, Director of Global Engagement, at [beachk@arden.virginia.edu](mailto:beachk@arden.virginia.edu).